

Computing Needs Survey

Chester U3A wishes to find out the computer learning needs of members and so what types of computer course we should look to provide or direct members toward. To assist us please fill out this short survey form and return to the box at meetings or via the routes at the bottom of the page.

Your Name:	
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Question	Choice of Answer	Please add your comments
What topics do you want to learn about?	Computing for beginners (basic skills to get started with mouse, windows, accessing internet, reading email)	
	Word Processing (editing text, layout/formatting, tables, inserting photos, making newsletters, letters etc.)	
	Using the Internet (Searching for info, shopping, favourites, browser toolbars,)	
	Managing my computer (setting up desktop, security, backup, printing)	
	Communications (email, voice/video calls e.g. Skype, web TV e.g. iPlayer, WiFi)	
	Creating Presentations (Powerpoint)	
	Digital photo processing	
	Social Networking (Facebook)	
	Spreadsheets (Excel)	
	Other:	
I prefer to learn via:	Weekly 2hr course over 3-4 weeks	
	Teach In*	
	One to one session	
	Self paced on-line or DVD course	
	Intensive half day session	

* e.g. the recent "Digital Photos on your computer" on 14 October with demonstration, questions & booklet

Please let us know your current computing skills by putting an X in the first column:	
Beginner	I do not use a computer or I have very limited knowledge and could do with a refresh of basic skills such as using mouse, opening/closing windows, editing text, navigating the web, saving files, creating/organising folders & files.
Improver	I can use my computer for basic tasks such as read an email, reply to an email, access the web (internet) to look at a few sites, upload a photo and do so at least weekly.
Intermediate	I am confident in using some programs/tools e.g. Word, Internet browser, photograph viewer but would like to know how to use the full power of them. I use the computer often e.g. most days
Advanced	I could assist in giving courses, the Helpdesk etc.

I use the following operating system/s			
<input type="checkbox"/> Windows XP	<input type="checkbox"/> Vista	<input type="checkbox"/> Windows 7	<input type="checkbox"/> Other

<input type="checkbox"/> I could bring my own laptop computer to any course/teach-in/one to one session

<input type="checkbox"/> I would be interested in joining a Computing/IT Group that met monthly and shared knowledge of latest developments and computing topics at Intermediate/Advanced level.
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Return to: IT@chesteru3a.org.uk, the Helpdesk or Chester U3A, PO Box 167, Chester CH2 1WL